

Wincheap Foundation Primary School



Code of Conduct for Parents/Carers and Others

At Wincheap Foundation Primary School we are very fortunate to have supportive and friendly parents/carers. Our parents/carers recognise that educating children is a process that involves partnership between home and school and understand the importance of good working relationships to equip children with the necessary skills for adulthood. For these reasons we welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this Code is to provide a reminder to all parents, carers and others (e.g. someone else who may be authorised to drop off/collect a child) about expected conduct in relation to both **visits to the school** and in **communications with the school**, so that we can work together to ensure a safe and positive environment for our children.

We ask that parents respect the professional judgements made by the Headteacher and staff. Parents who disapprove of professional decisions and school management policies have the choice to:

- Meet to resolve the issues raised
- Raise a complaint following the Complaints Procedure
- Place their child in another school should they totally disagree with our policies and procedures

Respect and Concern for Others and their Rights

Whilst disrespectful behaviour from parents is very rare, we need to have a Code of Conduct in place to safeguard the children and staff. Therefore, we ask that parents/carers and others give all members of staff the same level of respect as staff give to them.

We expect parents/carers to show respect and concern for others by:

- Being polite and respectful when talking to all school staff either in person or via electronic or written communications (including being respectful regarding the frequency, amount and timing of communications)
- Supporting the respectful ethos of the school and setting a good example in their own speech and behaviour towards all members of the school community – this includes other parents/carers
- Working together with staff for the benefit of the children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events to bring about a positive solution
- Correcting their own child's behaviour, especially where it could lead to conflict, aggressive or unsafe behaviour

- Respecting the school environment, including keeping the school tidy, by not littering and abiding by the no smoking/drugs policy
- Following parking requests from the school and doing the right thing when delivering and collecting children from school

To support a peaceful and safe school environment, the school cannot tolerate:

- Anger/aggression and rudeness to staff (including office staff, teachers and teaching assistants, the leadership team and any support staff) in person or through electronic or written communications
- Disruptive behaviour which interferes with the operation of a classroom, an office area or any part of the school grounds
- Using loud and/or offensive language or displaying temper in verbal, email or written communications
- The use of verbal aggression or threatening to harm another adult or child. This includes approaching someone else's child to chastise them
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises. Some actions may constitute an assault with legal consequences
- Damaging or destroying school property
- Abusive/rude, threatening or harassing emails or written communications, phone or social network messages. Harassing communications may extend to multiple email or written communications sent with unreasonable frequency and/or expecting reply or resolution outside of reasonable working hours
- Smoking, vaping and consumption of alcohol or other drugs or accessing the school whilst intoxicated

The above behaviours on school premises will be reported and Governors may prohibit an offending adult from entering the school grounds to safeguard our school community.

Disrespectful and unacceptable behaviour will not be tolerated, and the necessary actions will be enforced:

- The parent/carer will be given the opportunity to discuss matters with a senior member of staff
- If the matter cannot be resolved immediately, the parent/carer will be asked to leave the premises until a meeting is held to discuss and resolve the issue
- In the event of severe or continual abuse/harassment, the Governors and/or the police will be informed, and the parent/carer will be banned from the premises and given guidelines regarding how to communicate

We trust that parents/carers and others will assist our school with the implementation of this policy and thank you for your continuing support.